



INA-ACCESS VISITOR'S / BUYERS GUIDE

ina-access.com



VISITOR REGISTRATION

1. To register as a visitor, go to **ina-access.com** on your browser and click on the sign up button on the top right.





2. Click the button **Register as an Visitor.**



3. Fill your company information in the following page.

Why trade and the with Indone Image: State of the state o	Emu	gn up as a visitor II Name		
2)3 ind Details Verify your Email		Contact Details Contact Details To confirm your new INA-Access account, (Please cleck the loc before to proceed.	3 Verify your Email
		2 3 und Details Verify your Email	2 3 Contact Details Contact DetailsCONTACT Contact DetailsCONTACT	as a visitor as a visitor as a visitor as a visitor as a visitor as a visitor const Deals Bodground Deals Verify your Email Verify your Email Verify your rew RA-Access account, please click on the button below and a verification end Verify access Please deal the lot takes to procest Immode many clicks Immode many clicks

4. Once you filled in your contact details, you need to complete brief background information about yourself.

5. Verify yourself and a verification link will be sent to your inbox. Once verified, you will be able to login to **ina-access**.



VISITOR LOG IN MAIN WEBSITE

1. After verifying your visitor account, go back to main **ina-access.com**. Click the login button at the top right.

2. Choose Log in as an Visitor.



- 3. Fill the blank column with your Email Address and Password that has been registered.
- 4. Then click the Login Button.

	2 <u>Visitor</u> Exhibitor	×
	Login as a visitor	
3	- Email Address	
	Password	
	Forgot pas	sword?
	4 Login Or register as a visitor here	



FORGOT PASSWORD MAIN WEBSITE

1. To reset your password, click on the forgot password on the login page.

	Visitor Exhibitor	
Login as a v	isitor	
Email Address		
Password		
	Forgot password?	
	Login	
	Or register as a visitor here	

2. Select your user type, and fill in your details to have a reset password sent to your email.

F	orgot your password?
	enter the email address associated with your ccess account. You will receive an email with instructions to reset your password.
Enter your d	letails
— User Type ——	
— Email Address -	
	Reset Password



SEARCHING FOR A PRODUCT

- 1. You can search products and ask questions to the exhibitor.
- 2. Navigate to the Trade section, and you can see products being displayed.



3. Scroll down until you see a search bar. You can keyed in keywords to look for a product.



4. Once the search page shows some results, you can also browse for other companies by switching to the Company search.

5. Click on a product card to learn more about each company respectively.

		ompanies			
Sort by	·	oduct or company			C
Sectors 5 Al Sectors Agriculture Arts and Handicraft Chemical Products Cieaning Products E-Commerce Electrical Appliances Energy, Bioenergy, and Fuel	Sour Tunnel Real and Interest	ideness ** Foot and break	p härren P	to there are a second sec	Example 1 State 1 State 2 State 2
Financial Services Food and Beverage Footwears Furniture General Household Items Health See more		ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA ATEA		Teh www	Casa Prese
regions	Kopi Jawa Cikuray	EDHO - Dra Textile, Germent,		Celup Sosro Tea Bags nd Beverage Indonesia =	Crispy Chicken Seasoned Food and Deverage Indone



NARROWING YOUR SEARCH

1. There are a wide range of products to browse from. To help you narrow your search, you can use the filter on the bottom left-hand side.



- 2. There are a few filters you can utilise:
- 2.1 Search from the **most recent** products added.
- 2.2 Find a product from a specific sector.
- 2.3 Find a product from a specific **country**.
- 3. You can use these filters to narrow down your product/company search.

ort by 🗸 🗸	Regions	~
Latest Products	Indonesia	
	Latin America & The Caribbean	~
ectors 🗸	Argentina	
Il Sectors	Antigua and Barbuda	
griculture	Bahama	
rts and Handicraft	Barbados	
nemical Products	Belize	
	Bolivia	
aning Products	Brazil	
Commerce	Chile	
ctrical Appliances	Colombia	
ergy, Bioenergy, and Fuel	Costa Rica	
ancial Services	See more	
d and Beverage	North America	
twears	North America	
iture	Central & Eastern Europe	1
eral Household Items	Northern Europe	
lth		
more	Western Europe	1



SCHEDULE AN APPOINTMENT

1. Once you found your product, navigate to the appointment tab on the company page.

2. Complete the appointment form application to schedule a one-on-one meeting with the exhibitor.

Xcidic Indonesia 2017		Schedule an Appointment	Send a Message
Website www.decorusfurniture.com	Business Sector	Email Address admin@xcidic.com	Contact Number +62 811 1111 ****
1			

3. Fill in the following appointment form, starting from which event you're attending, person-in-charge details, meeting details, and your message to the exhibitor.

4. Once the form is filled, you can submit your request by clicking on the submit button.

Please select which event you are attending	
×	
Please enter your details Company Name*	PIC Name*
PIC Email Adress*	PIC Phone Number*
Please enter the meeting details	
Date*	Time*
Do you have a meeting link?*	
~	
Please enter your message	
Message subject*	
Message*	
e: Your appointment request will be sent to the exhibitor	r' amail to be
	to your email.





THANK YOU AND GOOD LUCK!